

This form is used to document the action(s) taken to mitigate relevant financial relationships of planners, faculty, and other members participating in the Southern Regional AHEC Continuing Medical Education activities.

Activity Title			
Presentation Title			
Activity Date(s)			
Speaker Name			
STEP 1: Exclude Owners or Employees of Ineligible Companies			
	Review collected information about financial relationships and exclude owners or employees of ineligible companies from participating as planners or faculty. After collecting all financial relationships from prospective planners, faculty, and others, exclude any persons who are owners or employees of ineligible companies. Ineligible companies are those whose primary business is producing, marketing, selling, re-selling, or distributing healthcare products used by or on patients.		
STEP 2: Determine Relevant Financial Relationship			
Review the information for all persons whom you did not exclude in STEP 1 and determine whether each person's financial relationships with ineligible companies are relevant to the content of the education you are planning. Financial relationships are relevant if the following three conditions are met for the prospective person who will control content of the education:			
<ul style="list-style-type: none"> • A financial relationship, in any amount, exists between the person in control of content and an ineligible company. • The financial relationship existed during the past 24 months. • The content of the education is related to the products of an ineligible company with whom the person has a financial relationship. 			
Name of Ineligible Company(ies)		Role(s)	
STEP 3: Choose a Mitigation Strategy			
Choose a mitigation strategy for each person who has a relevant financial relationship and implement that strategy before the person assumes their role. Using the lists below, identify which mitigation strategy(ies) will be used for all persons with relevant financial relationships who control the educational content of the educational activity. You may select multiple strategies but be sure to use strategies appropriate to the role(s) that each person has. You can also identify your own strategies for mitigation.			
Mitigation steps for planners (choose at least one)		Mitigation steps for faculty and others (choose at least one)	
	Divest the financial relationship		Divest the financial relationship
	Recusal from controlling aspects of planning and content with which there is a financial relationship		Content or peer review of content by persons without relevant financial relationships
	Peer review of planning decisions by persons without relevant financial relationships		Attest that clinical recommendations are evidence-based and free of commercial bias
	Use other methods (please describe):		Use other methods (please describe):
RESULT			
	Independent content validated: A) Content is valid and aligned with the interests of the public; B) All recommendations involving clinical medicine are based on best available evidence; C) All scientific research referred to, reported, or used in the accredited activity in support or justification of patient care recommendations conforms to the generally accepted standards of experimental design, data collection, and analysis.		

Altered control over content: Choose someone else to control that part of the content Changed the focus of the accredited activity Changed the content of the person's assignment Limited the sources for recommendations Limited the content to a report without recommendations			
STEP 4: Document the Mitigation Strategy(ies)			
Name of Person	Role(s) in Activity	Step(s) Taken to Mitigate Relevant Financial Relationship	Date Implemented
My digital signature below indicates that I have identified and mitigated all relevant financial relationships for this activity.			
SR-AHEC CME Signature		Date	
Course Medical Director Signature		Date	
Resolution Comments			